



Dual Credit Student Registration Form

High School: _____

Students cannot register for college level courses until they meet minimum passing standards under the provisions of the State of Texas
A student enrolled as NON-Degree seeking MUST have a major declared once enrolled in 15 credit hours.

_____	_____	_____	_____
Last Name	First Name	Middle Initial	Birthday
_____	_____	_____	_____
NCTC ID Number (not high school ID)	TSDS ID # (10digits) N/A HOMESCHOOL or PRIVATE School Students	Phone Number	

I understand:

- *Dual Credit student records are governed by the **Family Educational Rights and Privacy Act (FERPA)**, which states the student owns his/her educational record from the first semester of enrollment, regardless of age.
- *Student's signature permits NCTC Office of Admissions to disclose **mid-term and final grades** in addition to general admission information to the high school, parents, and/or legal guardians. A letter grade will be recorded on his/her **permanent college transcript**.
- ***ACADEMIC FREEDOM** at NCTC allows faculty and students to pursue whatever inquiry deemed important without fear of censorship. Within a college environment, students may encounter adult language and images, different philosophical viewpoints and belief systems.
- ***A student must exhibit and maintain the maturity and social behavior necessary for enrollment in college level courses.**
- *Students who drop or withdraw from a course once classes begin, during any semester **MAY be responsible** for paying a portion of the tuition.
- *NCTC has an established **attendance policy** and excessive absences will place the student at risk.
- * **All students enrolled in dual credit courses must maintain a C. Some special CTE programs may have higher requirements. Students enrolled in Fire, EMS, and Cosmetology are required to have numerical average of 75 or higher in each specialized program to continue coursework.**
- ***I am responsible for the accuracy of my schedule** and I may be administratively removed from any course for which I have not met the pre-requisites, have not been approved by my high school or have not met the standard testing requirements designated by the state.
- ***I am responsible for making payment** at the time of registration and understand the options available for making payment; **my enrollment is not complete until payment is made**, and I may be dropped from classes if payment is not made.
- ***I am responsible for dropping or withdrawing from dual credit courses.** I understand that I must talk with my counselor and then submit required Add/Drop or Withdrawal Form to NCTC Dual Credit Department.
- ***I am responsible for abiding by the NCTC Student Code of Conduct** including **Title IX Laws/Regulations** and I must complete the required Title IX course in CANVAS.
- ***I have** reviewed a Parent/Student Orientation for NCTC's Dual Credit Program.
- ***I am responsible for purchasing textbooks** (LION Bundle) or verifying with the high school if there is assistance available.

!!!! Free Reduced Educationally Disadvantaged students will have zero costs associated with dual credit classes. *HB 8 and Texas Administrative Code CH. 13 Section 502(c)*
However, **should the state verify that the student was NOT eligible**, the student will be responsible for paying all costs immediately or be withdrawn from classes, which could affect high school graduation status.

Fall	Spring	Summer	Course (HIST)	Number (1301)	Section (0851)	Title	@ HS	@ NCTC	Online

***Forms will not be accepted without both course number and section.**

_____	_____
Student Signature	Date
_____	_____
Parent Signature	Date
_____	_____
NCTC Officially Registered	Date

THIS BOX DOES NOT APPLY TO PRIVATE OR HOMESCHOOL STUDENTS

1. Has this student qualified as Peims 01, 02 or 99 within 4 years of taking these courses?
 Yes No

!!! State FAST status can change from semester to semester.
Should a student's Free Reduced Educationally Disadvantaged status not be approved, the student or ISD will be responsible for paying tuition, fees and/or books.

2. If this Dual Credit Student has any of the following situations **YOU MUST** notify NCTC's Dual Credit Department immediately!

- In School Suspension
- Placement in District Alternative Education
- Totally withdrawn from the school
- Sexual Misconduct Incident

_____	_____
High School Counselor/Representative Signature	Date